



The contract below should be agreed between convenor and student. Activities indicated in bold are compulsory for all SSMs. Those in italics are indicative of the type of activities that could be included in the contract.

	<b>Planned activities</b>	<b>Evidence to be provided</b>
<b>Week 1</b>	<b>1. attend initial meeting with convenor</b> <i>2. attend clinical sessions</i>	<i>e.g. Record of attendance</i>
<b>Week 2</b>	<i>e.g. attend clinics</i> <i>attend ward round</i> <i>begin literature search</i> <i>carry out experiments</i>	<i>e.g. Record of attendance</i> <i>laboratory notebooks</i>
<b>Week 3</b>	<b>Initiate contact with convenor. Arrange a meeting if necessary.</b>	
<b>Week 4</b>	<b>Submission of report</b>	

Convenor signature: \_\_\_\_\_ Student signature: \_\_\_\_\_

Date: \_\_\_\_\_



***Record of attendance and Planning***

Student: \_\_\_\_\_

Convenor: \_\_\_\_\_

**The convenor should indicate the extent to which the student has adhered to the learning contract. If the learning contract has not been complied with, please outline why in the comments column. Unsatisfactory completion of the learning contract will lead to in a fail for the SSM and the report will not be marked (see guidance note 1).**

*Compliance with the learning contract has been:*

	<b>Tick as appropriate</b>	<b>Comments</b>
<b>Satisfactory</b>		
<b>Unsatisfactory</b>		

**Please indicate whether an acceptable timetable and the learning contract are included with this contract .**

**Acceptable timetable is attached to this contract: Yes/No**

Convenor signature: \_\_\_\_\_

Date: \_\_\_\_\_